HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

**5:30PM TUESDAY, May 28, 2024**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this “read into the record”. In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: In person or read into the record; not to exceed three minutes each on items not agenized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
6. FINANCIALS: Review and File April 2024 Financials and check register.
7. Approve and File 2023 Director and Staff Fees
8. Auditors were here for 6 days, will present audit at July Meeting.
9. MINUTES: Review and possible action approving the minutes from April 23, Regular Board Meeting
10. MASTER PLAN FINAL: Receive and file the 2024 Water and Wastewater Master Plan.
11. FIRE DEPARTMENT UPDATES:
12. Trainings
13. Captain Updates and calls
14. Updates on Structure PPE ordering
15. Fitness policy

NEW BUSINESS

1. REQUEST FOR PROPOSALS FOR GENERAL LEGAL COUNSEL SERVICES: Review and possible action on Legal Counsel.
2. REQUEST FOR PROPOSALS FOR WATER AND WASTEWATER RATE STUDY: Review and possible action to hire a firm to do a water and wastewater rate study.

OLD BUSINESS

1. CROSS-CONNECTION CONTROL PROGRAM: Review and approve Cross-Connection control plan.
2. ANNUAL REVIEW OF POLICY 2330 – Review and file Policy 2330 Compensation.
3. GM REPORT:
4. DIRECTORS UPDATES:
5. ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted May 24th, 2024

Sandy Seifert-Raffelson

General Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.