

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING  
**2:00PM TUESDAY MARCH 8, 2022**  
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM  
447-855 Plumas Avenue  
Herlong CA 96113

**ZOOM ID: 531 054 8972**  
**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record; not to exceed three minutes each on items not ajenized.
- 6) RECOGNIZE STAFF FOR YEARS OF SERVICE: The District would like to recognize Kenn Bennett for his first year of service and thank him for his hard work.
- 7) QUARTERLY REVIEW OF BOARD NORMS POLICY 4005 - The Board voted in 12/2021 to review this policy on a quarterly basis, this would be 1<sup>st</sup> Quarter Review.
- 8) MINUTES – Review and possible action approving the minutes of the February 8, 2022, Regular Board Meeting.
- 9) FINANCIALS – January 2022 Financial report, review, and file.
  - 2021 Director & Employee Reimbursement Report – review and file
  - 2021 Audit will take place April 4-7<sup>th</sup>, 2022
- 10) FIRE DEPARTMENT REPORT –
  - Fire Department Report
  - Update on Benchmarks for Fire Department

NEW BUSINESS

- 11) RESOLUTION 2022-01 Resolution of the Board of Directors Censuring Board Member– Review and possible Action on approving Resolution 2022-01.
- 12) POLICY UPDATES- delete Policy 3035, it is the same as policy 3120. Revise policy 3120 per recommendation by Independent Financial Consultant. Review and possible action deleting Policy 3035 and updating policy 3120.
- 13) UPDATE POLICY 3140- review and possible action updating policy 3140 per recommendation, by Independent Financial Consultant

#### OLD BUSINESS

- 14) GM REPORT
  - A) WPV Project Update
  - B) FBOP Proposal for wastewater for 10years.
  - C) SDRMA Safety Day March 22<sup>nd</sup>
  - D) Director's Form 700 is due by April 1<sup>st</sup>
  - E) Information on Possible Countywide JPA for all 16 Fire Districts from LAFCo
- 15) DIRECTORS UPDATES:
- 16) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted March 4,2022

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Trisha Wood  
Clerk/Treasurer of the Board

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.

\*Next meeting April 13, 2022