

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING
5:30PM TUESDAY December 8, 2020
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM
447-855 Plumas Avenue
Herlong CA 96113

AGENDA

**THIS TELECONFERENCING MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM ON
MARCH 17, 2020**

PUBLIC PARTICIPATION

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

READ INTO THE RECORD AT THE MEETING: Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record and distributed appropriately. sandy@herlongpud.com

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record not to exceed three minutes each.
- 6) MINUTES – Discussion and possible action approving the minutes of October 13, 2020.
- 7) FINANCIALS – Receive and file September-October 2020 Financial Statements.
- 2021 Budget, first review
- 8) FIRE DEPARTMENT UPDATE – 1) Discussion on Chief's Report
2) Started on Strategic Plan 3) Completed information for Grant Writer
- 9) ORDINANCE NO. 6 – Establishing the Rules and Regulations of the District Sanitary Sewer System – Discussion and possible action on approval of Ordinance #6.
- 10) ORDINANCE NO. 7 – Establishing an Ordinance setting forth Collection Procedures for Delinquent Service Fees and Fire Tax. Discussion and possible action on approval Ordinance #7
- 11) 2021 PROPOSED BOARD MEETING DATES: Discussion and possible action on 2021 Calendar

12) POLICIES 2400-2404 PERSONNEL POLICIES: Establishing Personnel Policies for the Health of the District. Discussion and possible action on approval of Personnel Policies 2400-2404.

13) GM REPORT

- A) Greenway – updates
- B) Update on WPV Project
- C) Cedar Court
- D) Suez Ground Tank inspection
- E) Office generator and grant
- F) Hillcrest
- G) Covid
- H) Employees
- I) Public Records Form
- J) 60 mph winds/Doyle Fire
- K) WPV Community Center

14) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at www.herlongpud.com

Posted December 4, 2020

Trisha Wood
Office Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150

NEXT MEETING January 12, 2021 at 5:30pm