HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

5:30PM TUESDAY MAY 12, 2020

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**AGENDA**

**THIS MEETING IS HELD PURSUANT TO EXCUTIVE ORDER N-29-20**

**ISSUED BY GOVERNOR GAVIN NEWSOM ON**

**MARCH 17, 2020**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email or drop box prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this “read into the record”. In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record and distributed appropriately. sandy@herlongpud.com

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT- This is time set aside for the public to address the Board on any matter not on the agenda. Testimony related to any matter not on the agenda. Testimony related to any agenized matter should be addressed at the time that item is considered. (The public may comment on any subject that is not on the agenda. Each speaker will be limited to three (3) minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.)
6. MINUTES: Discussion and possible action approving the minutes of the March 10TH Regular Meeting, APRIL 17TH Special Board Meeting, and May 5TH Special Board Meeting
7. FINANCIAL REPORTS –
8. FINANCIAL STATEMENTS – Receive and file Financial Statements
9. 2019 DRAFT AUDIT – First Review of the audit
10. NEW BUSINESS –
11. DIRECTOR RESIGNATION AND VACANCY – Discussion and possible action regarding Director Wheeler resignation.
12. SDRMA PROPERTY AND LIABILITY RATES INCREASE FOR 2020-2021 – Discussion and possible action regarding coverage rates for the year
13. POLICY 2075 CELLULAR TELEPHONE USAGE – Informational only, this is the first reading to update this policy.
14. 2020 COST OF LIVING ALLOWANCE (COLA) – POLICY 2330 – Discussion and possible action on the 2020 COLA
15. PURCHASE OF NEW HANDHELD METER READER – Discussion and possible action on purchasing new meter reader.
16. RESOLUTION 2020-02 FIRE PARCEL TAX – This is the first discussion on the 2020 fire tax. Informational ONLY
17. NEW SEWER CONNECTION – Information only
18. OLD BUSINESS –
19. WEST PATTON SEWER AND WATER IMPROVEMENT PROJECT**:** Update on current project
20. TRAINING OPPORTUNITIES**:** Information ONLY
21. DIRECTOR 700 Form are due June1st: Information ONLY
22. DAN DeMOSS –
23. Sign Contract
24. Updates
25. DIRECTORS UPDATES**:**
26. ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office

Posted May 6, 2020

Sandy Seifert-Raffelson

Financial and Administration Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150