

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

5:30 PM TUESDAY NOVEMBER 12, 2019
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM
447-855 PLUMAS AVENUE
HERLONG, CA 96113

AGENDA

- 1) CALL TO ORDER.
- 2) FLAG SALUTE.
- 3) ROLL CALL.
- 4) APPROVAL OF AGENDA.
- 5) PUBLIC COMMENT - This is time set aside for the public to address the Board on any matter not on the agenda. Testimony related to any agenized matter should be addressed at the time that item is considered. *(The public may comment on any subject that is not on the agenda. Each speaker will be limited to three (3) minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.)*.
- 6) MINUTES- Discussion and possible action approving the minutes of the October 8, 2019 Regular Meeting.
- 7) FINANCIAL REPORT –
 - a) FINANCIAL STAEMENTS – Receive and file the Financial statements for September 2019.
 - i) FUNDS TRANSFER – Discussion and possible action authorizing the transfer of funds to the USDA Wastewater Reserve CD.
- 8) NEW BUSINESS –
 - a) 2019 OPERATING BUDGET – Discussion and possible action on the 2019 operating budget.
- 9) OLD BUSINESS –
 - a) POLICY 2055 ASSOCIATION MEMBERSHIP – Discussion and possible action on the second reading of this policy.
- 10) GENERAL MANAGERS REPORT –
 - a) WEST PATTON SEWER AND WATER IMPROVEMENT PROJECT – Discussion and possible action on the project.
 - b) HVFD REPORT – Discussion and possible action regarding the volunteer fire department.

- i) EQUIPMENT STORAGE – Discussion and possible action purchasing a Conex storage container for secure storage of HVFD equipment and supplies.
 - c) WEBSITE ACCESSABILITY – Discussion and possible action regarding the District’s website accessibility to persons with disabilities.
- 11) DIRECTOR UPDATE - This item provides for a Director to update the Board and public on activities and to suggest/request new or previous items for future agendas. *(Each Director will be limited to Three (3) minutes).*
- 12) CLOSED SESSION- PURSUANT TO GOVERNEMENT CODE SECTION §54957 (2 ITEMS).
- a) GENERAL MANAGER CONTRACT NEGOTIATION – Contract negotiation between the District and General Manager.
 - b) GENERAL MANAGER PERFORMANCE EVALUATION – Discussion and possible action completing the General Managers annual evaluation.
- 13) ANNOUNCEMENT OF ITEMS DICSUSED IN CLOSED SESSION.
- 14) ADJOURNMENT.

The agenda is available for review at the Herlong Public Utility District Office, the Herlong, CA Post Office and at www.herlongpud.com.

Posted November 7, 2019.

Pat Williams

Pat Williams, General Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the District Clerk and are available for public inspection. If you have any questions on any agenda items, contact the District Clerk at (530) 827-3150.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the District’s public meetings. If special accommodation for the disabled is needed, please notify the Office of the District Clerk at (530) 827-3150 at least 48 hours prior to the meeting.