

## HERLONG PUBLIC UTILITY DISTRICT

**SPECIAL MEETING**  
5:30PM TUESDAY JUNE 30, 2020  
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM  
447-855 Plumas Avenue  
Herlong CA 96113

### **AGENDA**

**THIS TELECONFERENCING MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20  
ISSUED BY GOVERNOR GAVIN NEWSOM ON  
MARCH 17, 2020**

#### **PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT
- 6) MINUTES – Discussion and possible action approving the minutes of May 12, 2020
- 7) DIRECTOR VACANCY: Review Director Applications and possible action approving a new Director
- 8) FINANCIAL REPORT – Receive and File June Financial Statements
- 9) 2019 AUDIT – TIME APPOINTMENT 5:40PM – Receive and File
- 10) POLICY 2075 CELL PHONE– Discussion and Possible action on 2<sup>nd</sup> Reading of updated policy
- 11) INCENTIVE PAY – Discussion and Possible action regarding staff incentive pay for 2019
- 12) RFP for AUDITORS 2020-2022 – Information Only

- 13) FIRE COMMITTEE REPORT – Discussion and Possible action for 2020-2021 Fire Tax
- 14) DIRECTOR TRAINING – Information only
- 15) November 3, 2020 ELECTION OF BOARD MEMBERS - Information
- 16) INTERIM GM
  - a) CCR
  - b) Dan's Report
- 17) CLOSED SESSION – Labor negotiation pursuant to Government Code 54957
- 18) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted June 25<sup>th</sup>, 2020

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Sandy Seifert-Raffelson  
Financial and Administration Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150

NEXT MEETING JULY 14<sup>TH</sup>, 2020 at 5:30pm

- Will Include Fire Tax Resolution for 2020/2021
- Revised 2020 Budget