

HERLONG PUBLIC UTILITY DISTRICT

SPECIAL MEETING  
**2:00PM WEDNESDAY April 14, 2021**  
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM  
447-855 Plumas Avenue  
Herlong CA 96113

**AGENDA**

**THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20  
ISSUED BY GOVERNOR GAVIN NEWSOM ON  
MARCH 17, 2020**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item,  
the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this “read into the record”. In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record not to exceed three minutes each.
- 6) MINUTES – Review and possible action approving the minutes of February 9, 2021.
- 7) FINANCIALS – January 2021 and February 2021 Financial reports; review and file.
- 8) FIRE DEPARTMENT UPDATE – Chiefs Report
  - A) Discussion on 2 volunteer applications
  - B) Training

OLD BUSINESS

- 9) POLICY 2045 FAMILY MEDICAL LEAVE – Tabled from last meeting, revised Family Medical Leave Policy, discussion, and possible action.
- 10) UNPAID UTILITY LIENS – Discussion and possible action on approving list of names of unpaid Water and Sewer Customers for liens to be submitted to Lassen County Clerk & Records Office.

NEW BUSINESS

- 11) PROP 218 FOR LIGHTING EXPENSES – Discussion and possible action on setting Educational Meeting Date and Public Hearing Date to move forward with Special Benefit Assessments.
- 12) ATTORNEY UPDATED FEES: Discussion and possible approval on District Attorney's Updated Fee.
- 13) SDRMA RATES FOR 2021-2022: Discussion and File possible rates for 2021-2022.
- 14) KRUGER/VEOLIA OXIDATION DITCH REPORT: Discussion and File Oxidation Ditch report.
- 15) GM REPORT
  - A) WPV PROJECT UPDATE
  - B) WASTEWATER PLANT
  - C) WATER SYSTEM
  - D) GREEN WAY UPDATES
- 16) DIRECTOR COMMENTS
- 17) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted April 9, 2021



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Trisha Wood  
Clerk/Treasurer of the Board

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.

NEXT MEETING May 11, 2021 @ 2pm