

## HERLONG PUBLIC UTILITY DISTRICT

### SPECIAL MEETING

5:30 PM TUESDAY DECEMBER 18, 2018  
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM  
447-855 PLUMAS STREET  
HERLONG, CA 96113

### **AGENDA**

- 1) CALL TO ORDER.
- 2) FLAG SALUTE.
- 3) ROLL CALL.
- 4) APPROVAL OF AGENDA.
- 5) PUBLIC COMMENT - This is time set aside for the public to address the Board on any matter not on the agenda. Testimony related to any agenzized matter should be addressed at the time that item is considered. *(The public may comment on any subject that is not on the agenda. Each speaker will be limited to three (3) minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.)*
- 6) MINUTES – Discussion and possible action approving the minutes of the November 13, 2018 Regular Meeting.
- 7) FINANCIAL REPORT – Receive and file the October 2018 financial report.
- 8) OLD BUSINESS –
  - a) RESOLUTION 2018-07 – Discussion and possible action adopting Resolution 2018-07 providing a 457 Plan for District staff.
- 9) NEW BUSINESS –
  - a) POLICY 3150 DEBT MANAGEMENT – Discussion and possible action adopting policy 3150.
  - b) POLICY 2330 COMPENSATION – Discussion and possible action clarifying the beginning date for section 2330.5 certification increase in salary.
  - c) 2019 BOARD MEETING DATES – Discussion and possible action setting the meeting dates for 2019.
  - d) 2019 OPERATING BUDGET – Discussion and possible action regarding the draft 2019 operating budget.

10) GENERAL MANAGERS REPORT –

- a) SANITARY SEWER OVERFLOW - Discussion and possible action regard the Sanitary Sewer Overflow (SSO) on November 25, 2018.
- b) APPRENTICESHIP PROGRAM – Discussion and possible action on the program.
- c) HVFD PARCEL BILLING – Discussion and possible action regarding the incorrect identification by Lassen County for the collection of the fire parcel tax.

11) DIRECTOR UPDATE – This item provides for a Director to update the Board and public on activities and to suggest/request new or previous items for future agendas. *(Each Director will be limited to Three (3) minutes).*

12) CLOSED SESSION: PERSONNEL MATTERS: PURSUANT TO GOVERNMENT CODE SECTION §54957 - General Manager – Performance Review.

13) ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION.

14) ADJOURNMENT.

The agenda is available for review at the Herlong Public Utility District office and the Herlong, CA Post Office as well as at [www.herlongpud.com](http://www.herlongpud.com).

Posted on December 14, 2018

*Pat Williams*

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Pat Williams, General Manager

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the District Clerk and are available for public inspection. If you have any questions on any agenda items, contact the District Clerk at (530) 827-3150.*

*Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the District's public meetings. If special accommodation for the disabled is needed, please notify the Office of the District Clerk at (530) 827-3150 at least 48 hours prior to the meeting.*