

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

**5:30PM TUESDAY, September 24, 2024**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT: In person or read into the record; not to exceed three minutes each on items not agenzied. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
- 6) FINANCIALS: Review and File August 2024 Financials and check register.
- 7) MINUTES: Review and possible action approving the minutes from August 27, 2024, Regular Board Meeting
- 8) FIRE DEPARTMENT UPDATES:
  - a) Calls and updates
  - b) Fitness Policy Discussion
  - c) Fire Barn Gate Discussion

**NEW BUSINESS**

- 9) POLICY 5060 MINUTES OF BOARD MEETING: Last Board Meeting Director Reed asked to review and or add that the recordings of each meeting be kept for life. This is an item to review and possible action of additional verbiage to the policy.

10) Policy 5040 BOARD ACTIONS and DECISIONS: Director Reed asked for the review of this policy. This policy has never been updated to include a 5-member board. This is an item to review and possible action of changing verbiage to this policy per HPUD general counsel.

OLD BUSINESS:

11) CONSIDER ANNUAL LIENS ON PROPERTY FOR PAST DUE FIRE TAXES: This item needs to be reconsidered and possible action approving liens brought to the board in the hearing last month.

12) SHAW ENGINEERING CONTRACT: Update on Screw press project

13) GM REPORT:

- a) Budget workshop dates
- b) November & December Board Meeting Dates

c) DIRECTORS UPDATES:

d) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted September 20, 2024



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Barbara Lee  
District Clerk

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.