

HERLONG PUBLIC UTILITY DISTRICT

Special MEETING

**5:30PM TUESDAY July 18, 2023**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record; not to exceed three minutes each on items not ajenized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
- 6) 2022 AUDIT – Auditor will be here to go over the audit with the Board. This is an action item to receive and file 2022 audit.
- 7) FIRE DEPARTMENT REPORT – receive and file.
- 8) MINUTES – Review and possible action approving the minutes of the May 9<sup>th</sup>, 2023, Board Meeting
- 9) FINANCIALS – Review and possible action to receive and file April 2023 Financial Statements.
  - a) Ratify 5<sup>th</sup> Check Request to Rapid Construction for SRF Project
  - b) Approval of Engineering/project management fees for SRF Project
  - c) Approve 6<sup>th</sup> Check Request to Rapid Construction for SRF Project
- 10) CORRESPONDENCES- Monthly Correspondences received in office.

OLD BUSINESS

11) WPV PROJECT UPDATES -

- A) West Patton Village
- B) Hillcrest/Mt. View
- C) Amended Water & Sewer Agreement SRF
- D) Possible action on waiving connection fee for Hillcrest and Mt. View non-customers
- E) Possible action on moving fire hydrant on Hillcrest.

12) VOLUNTEER FIRE DEPARTMENT POLICY 8010 AND 8011 - These 2 policies were brought to the Board in 2022 for approval. The Board asked staff to revise these policies to what I believe they are now. Possible action on approving these policies.

13) SDRMA Election Ballot – This is an action item for the board to vote for SDRMA Board members election.

14) GM REPORT

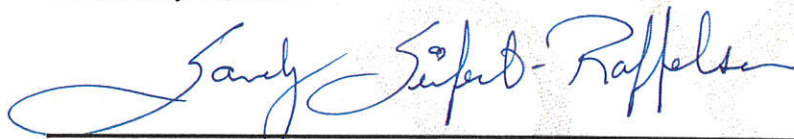
- A) BBQ
- B) Waterboard Annual Inspection

15) DIRECTORS UPDATES:

16) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted July 14, 2023.



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Sandy Seifert-Raffelson  
General Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.