

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

2:00PM TUESDAY March 9, 2021

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

AGENDA

**THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM ON
MARCH 17, 2020**

PUBLIC PARTICIPATION

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

READ INTO THE RECORD AT THE MEETING: Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. sandy@herlongpud.com

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record not to exceed three minutes each.
- 6) PLUMAS BANK – Plumas Bank here for Signature Cards, all Directors must be present.
- 7) FIRE DEPARTMENT UPDATE – 1) CHIEF ROJAS from Cal FIRE – 15 MINUTE Q&A re: Fire Hazards
- Chief's Report

-Director Swistowicz request Rancheria Fire Fee be discussed
- 8) MINUTES – Review and possible action approving the minutes of February 9, 2021.
- 9) FINANCIALS – 2020 Audit is taking place this week.

OLD BUSINESS

- 10) POLICY 2275 CELL PHONE POLICY USAGE – Tabled from last meeting, discussion, and possible action.

11) POLICY 2045 FAMILY MEDICAL LEAVE – 1ST review of this policy to update and meet current state guidelines due to COVID-19.

12) SCADA COMPUTER – Review and possible action on replacing the Plant Computer and Software.

NEW BUSINESS

13) RESOLUTION 2021-01 ESTABLISHING COLLECTIONS PROCEDURES FOR DELINQUENT SERVICE FEES AND FIRE TAXES- Review and possible action on accepting Resolution 2021-01.

14) FORM 700 – Form 700 the board members must have a completed Form 700 on file by April 1st.

15) GM REPORT:

- A) WPV PROJECT UPDATE
- B) CLARIFIER
- C) FLOOR
- D) ZOOM
- E) BOP COMMUNICATIONS
- F) GREEN WAY UPDATES
- G) EDUCATION

16) DIRECTOR COMMENTS

17) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at www.herlongpud.com

Posted March 5, 2021



Trisha Wood

Clerk/Treasurer of the Board

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.

NEXT MEETING April 13, 2021 @ 2pm