

HERLONG PUBLIC UTILITY DISTRICT

Special MEETING

2:00PM Wednesday MAY 12, 2021

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

ZOOM ID: 98035301168

PASSWORD: 324217

AGENDA

**THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM ON
MARCH 17, 2020**

PUBLIC PARTICIPATION

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

READ INTO THE RECORD AT THE MEETING: Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. sandy@herlongpud.com

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record not to exceed three minutes each.
- 6) MINUTES – Review and possible action approving the minutes of April 14, 2021 Special Meeting
- 7) FINANCIALS – March 2021 Financial report, review and file.
 - a) Consolidated the Cal Trust accounts
 - b) 2020 Director & Employee Reimbursement Report
 - c) Draft 2020 Audit report for your review
- 8) FIRE DEPARTMENT REPORT –
 - a) Draft Strategic Plan per Director Swistowicz request
 - b) Total of 12 Fire Calls in April
 - c) Fire Training in Susanville
 - d) Annual Fire Tax 1st Review

OLD BUSINESS

- 9) UNPAID UTILITY LIENS – Liens were Notarized and Recorded with Lassen County.

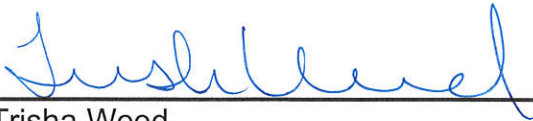
- 10) PROP 218 – Lighting - Tables from last meeting, update from Attorney and possible action to approve Draft Community letter.

NEW BUSINESS

- 11) 2021 COST OF LIVING ALLOWANCE (COLA) – Policy 2330: Discussion and possible action on the 2021 COLA
- 12) Policy 1080 PUBLIC RECORDS ACT Response – 1st Review of this policy, possible review and change or table till next meeting.
- 13) GM REPORT
 - A) WPV PROJECT UPDATE
 - B) CLARIFIER
 - C) WATER TANKS REPORT
 - D) GREEN WAY UPDATES
- 14) DIRECTOR COMMENTS
- 15) CLOSED SESSION: Labor negotiation pursuant to Government Code 54957.6
- 16) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at www.herlongpud.com

Posted May 10, 2021



Trisha Wood

Clerk/Treasurer of the Board

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.

NEXT MEETING June 8, 2021 @ 2pm