

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

**5:30PM TUESDAY, January 28, 2025**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk for up to a maximum of three minutes. Comments received after the meeting has begun will be placed into the record and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT: In person or read into the record; not to exceed three minutes each on items not agenzized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
- 6) SWEAR IN NEW BOARD MEMBERS: Oath of office for new Board Member Cheri Kessler and returning board member Erinn Reed.
- 7) POLICY 4005: Per Policy 4005 Board of Directors are to review, read and share with the community HPUD Operating Principles and NORMS on a quarterly basis.
- 8) MINUTES: Review and possible action approving the minutes from December 17, 2024, Regular Board Meeting.
- 9) FINANCIALS: Review and File Preliminary December 2024 Financials and check register
- 10) FIRE DEPARTMENT UPDATES:
  - a) Calls and updates
- 11) SHAW ENGINEERING UPDATE: Update on Screw press project presented by Owen Wurgler

- 12) RATE STUDY CONTINUED CONVERSATION: Review and possible direction to staff to proceed with prop 218 for rate increases\decreases.
- 13) FILLING OF VACANCY OF BOARD OF DIRECTORS ACCORDING TO POLICY 4097: At the last Board Meeting Director Reed announced her resignation from the board and her last meeting would be the January Board meeting. Need action from the Board to advertise the open position and bring it back to the board to vote on a new Director. Otherwise, if the Seat is not filled within 60 days; the Board of Supervisors may appoint someone to that vacant position.
- 14) ORGANIZATIONAL MEETING POLICY 5010: The Board of Directors shall hold an annual organizational meeting at this regular meeting in January of each year to select Board Officers. The Board of Directors need to elect a President, Vice-President, Secretary/Treasurer and Clerk to the Board.
- 15) GM REPORT
- 16) DIRECTORS UPDATES:
- 17) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted January 24, 2025



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Barbara Lee  
District Clerk

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.