

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING
5:30PM TUESDAY January 12, 2020
HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM
447-855 Plumas Avenue
Herlong CA 96113

AGENDA

**THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM ON
MARCH 17, 2020**

PUBLIC PARTICIPATION

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

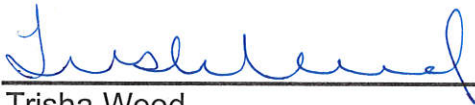
READ INTO THE RECORD AT THE MEETING: Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record and distributed appropriately. sandy@herlongpud.com

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) OATH OF OFFICE – Directors Oath of office
- 6) PUBLIC COMMENT – In person or read into the record not to exceed three minutes each.
- 7) MINUTES – Discussion and possible action approving the minutes of December 8, 2020.
- 8) FINANCIALS – Receive and file November 2020 Financial Statements.
- 2021 Budget – 2nd reading of the 2021 budget, possible action approving the 2021 Budget
- 9) FIRE DEPARTMENT UPDATE – 1) Discussion on Chief's Report
- 10) ORDINANCE NO. 6 – Establishing the Rules and Regulations of the District Sanitary Sewer System – Discussion and possible action on approval of Ordinance #6.
- 11) HILLCREST AND MOUNTAIN VIEW- Review and Discuss Mr. Flores request for payment for his personal shut off at his house.

- 12) POLICIES 2400-2404 PERSONNEL POLICIES: Establishing Personnel Policies for the Health of the District. Discussion and possible action on approval of Personnel Policy 2400 Customer Relations, Policy 2401 Positive Workplace, Policy 2402 Smoking in the Workplace.
- 13) COVID-19 PREVENTION PROGRAM (CPP): Discussion and possible action to approve HPUD Covid—19 CPP.
- 14) POLICY 2040 SICK LEAVE: After reviewing a possible policy for Covid last month, the Sick leave policy was brought up with the following possible changes. This is the first review of this policy. Discussion and possible action on approving a new sick leave policy.
- 15) POLICY 5010 BOARD MEETING: This policy was asked to be brought to the board for discussion and review.
- 16) GM REPORT
 - A) Fir Street
 - B) WPV project
 - C) Retired Director
 - D) SDRMA
 - E) Election
- 17) ADJOURNMENT

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at www.herlongpud.com

Posted January 8, 2021



Trisha Wood
Office Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150

NEXT MEETING February 9, 2021