

HERLONG PUBLIC UTILITY DISTRICT

SPECIAL MEETING

**1:00PM TUESDAY JULY 18, 2022**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT – In person or read into the record; not to exceed three minutes each on items not agenized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak. Again 3-minute limit)
- 6) MINUTES – Review and possible action approving the minutes of the May 10, 2022, Regular Board Meeting and Special Board Meeting June 29<sup>th</sup>, 2022.
- 7) FINANCIALS – May 2022 Financial report, review, and file.
- 8) FIRE DEPARTMENT REPORT –
  - FEMA Grant audit
  - Lien Letters went out end of June for unpaid Fire Taxes 2021 & 2022

TIME CERTAIN ITEMS:

- 9) AUDIT REVIEW – 1:30PM- Discussion and possible action approving 2021 Audit.

NEW BUSINESS

- 10) POLICY 5010 BOARD MEETINGS – Discussion and possible approval of consideration for a new date and time for regular Board meetings.

- 11) CAL TRUST FUNDS to CAL CLASS JPA – Discussion and possible action on moving savings from CalTrust to CalClass.
- 12) INCENTIVE PAY - Discussion and possible action on annual incentive pay for employees
- 13) BPS – ATS – Discussion and possible action on replacing a worn out High Voltage Automatic Transfer Switch for the Booster Pump Station.

#### OLD BUSINESS

- 14) FIRE DEPT. POLICIES-tabled from December 2021; Discussion and possible action of renumbering Policies and updating to current day.
  - A) Delete old Policy 8010
  - B) Change Policy 8022 to 8010 with updates
  - C) Review Policy 8011 and possible action to approve
- 15) GM REPORT
  - A) WPV Project Update
  - B) BOP contract
  - C) Elections
  - D) Summer Interns
- 16) DIRECTORS UPDATES:
- 17) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted July 15<sup>th</sup>, 2022

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Trisha Wood  
Board Clerk/Treasurer

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.