

**HERLONG PUBLIC UTILITY DISTRICT  
2020 OPERATING BUDGET**

|                      | Water               | Wastewater          | Street Lights     | Fire               | Combined              |
|----------------------|---------------------|---------------------|-------------------|--------------------|-----------------------|
| <b>Revenue</b>       |                     |                     |                   |                    |                       |
| FCI -Herlong         | \$240,000.00        | ✓\$660,000.00       | ✓                 | \$0.00             | \$900,000.00          |
| Retail               | \$210,000.00        | ✓\$110,000.00       | \$3,405.00        | \$0.00             | \$323,405.00          |
| Interest/Dividend    | \$10,000.00         | ✓\$470.00           | \$0.00            | \$250.00           | \$10,720.00           |
| Property Tax         | \$0.00              | \$0.00              | \$4,000.00        | \$0.00             | \$4,000.00            |
| Parcel Tax           | \$0.00              | \$0.00              | \$0.00            | \$55,000.00        | \$55,000.00           |
| SIRCo MSA            | \$0.00              | \$0.00              | \$0.00            | \$12,400.00        | \$12,400.00           |
| WWTP Water Service   | \$26,000.00         | ✓\$0.00             | \$0.00            | \$0.00             | \$26,000.00           |
| <b>Total Revenue</b> | <b>\$486,000.00</b> | <b>\$770,470.00</b> | <b>\$7,405.00</b> | <b>\$67,650.00</b> | <b>\$1,331,525.00</b> |

**Expenses**

**Payroll**

|                  |              |               |        |        |              |
|------------------|--------------|---------------|--------|--------|--------------|
| Wages            | \$115,000.00 | ✓\$250,000.00 | ✓      | \$0.00 | \$365,000.00 |
| Taxes - Fed      | \$2,000.00   | ✓\$3,000.00   | 5,000  | \$0.00 | \$5,000.00   |
| Taxes - CA       | \$1,000.00   | ✓\$1,000.00   | 2,000  | \$0.00 | \$2,000.00   |
| Health Insurance | \$34,000.00  | ✓\$35,000.00  | 70,000 | \$0.00 | \$69,000.00  |
| Pension          | \$25,000.00  | ✓\$2,000.00   | 40,000 | \$0.00 | \$27,000.00  |
| Workers Comp.    | \$9,000.00   | ✓\$12,000.00  | 12,000 | \$0.00 | \$24,500.00  |

|                              |                     |                     |               |                   |                     |
|------------------------------|---------------------|---------------------|---------------|-------------------|---------------------|
| <b>Total Payroll Expense</b> | <b>\$186,000.00</b> | <b>\$303,000.00</b> | <b>\$0.00</b> | <b>\$3,500.00</b> | <b>\$489,000.00</b> |
|------------------------------|---------------------|---------------------|---------------|-------------------|---------------------|

✓ 373,000

**Professional Fees & Contracts**

|                     |            |             |          |             |             |
|---------------------|------------|-------------|----------|-------------|-------------|
| Accountant          | \$3,000.00 | \$6,000.00  | \$34.00  | \$700.00    | \$9,734.00  |
| Legal               | \$3,500.00 | \$3,500.00  | \$19.00  | \$400.00    | \$7,419.00  |
| Engineering         | \$2,500.00 | \$2,500.00  | \$0.00   | \$0.00      | \$5,000.00  |
| Admin Fee           | \$0.00     | \$0.00      | \$744.00 | \$10,000.00 | \$10,744.00 |
| Parcel Tax          | \$0.00     | \$0.00      | \$0.00   | \$0.00      | \$0.00      |
| Contracted Services | \$3,000.00 | \$9,000.00  | 20,000   | \$0.00      | \$12,000.00 |
| Labratory           | \$3,000.00 | \$5,000.00  | \$0.00   | \$0.00      | \$8,000.00  |
| Generator PM        | \$7,200.00 | \$2,400.00  | ✓        | \$0.00      | \$9,600.00  |
| Software Support    | \$5,000.00 | \$7,500.00  | ✓        | \$1,500.00  | \$14,051.00 |
| IT Managed Services | \$1,800.00 | \$2,500.00  | ✓        | \$250.00    | \$4,560.00  |
| BioSolids Hauling   | \$0.00     | \$20,000.00 | 25,000   | \$0.00      | \$20,000.00 |

|                                |                    |                    |                 |                    |                    |
|--------------------------------|--------------------|--------------------|-----------------|--------------------|--------------------|
| <b>Total Professional Fees</b> | <b>\$29,000.00</b> | <b>\$58,400.00</b> | <b>\$858.00</b> | <b>\$12,850.00</b> | <b>\$87,400.00</b> |
|--------------------------------|--------------------|--------------------|-----------------|--------------------|--------------------|

**Board of Director's**

|          |            |            |         |          |            |
|----------|------------|------------|---------|----------|------------|
| Meeting  | \$500.00   | \$500.00   | \$0.00  | \$200.00 | \$1,200.00 |
| Training | \$1,000.00 | \$3,111.00 | \$15.00 | \$300.00 | \$4,111.00 |
| Travel   | \$500.00   | \$3,920.00 | \$19.00 | \$375.00 | \$4,420.00 |

**HERLONG PUBLIC UTILITY DISTRICT  
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|                                  |                   |                   |                |                 |                   |
|----------------------------------|-------------------|-------------------|----------------|-----------------|-------------------|
| <b>Total Board of Director's</b> | <b>\$2,000.00</b> | <b>\$7,531.00</b> | <b>\$34.00</b> | <b>\$875.00</b> | <b>\$9,531.00</b> |
|----------------------------------|-------------------|-------------------|----------------|-----------------|-------------------|

**Office**

|                      |            |            |        |          |            |
|----------------------|------------|------------|--------|----------|------------|
| Bank Fees            | \$700.00   | \$1,265.00 | \$0.00 | \$100.00 | \$2,065.00 |
| Supplies             | \$1,250.00 | \$1,100.00 | \$0.00 | \$250.00 | \$2,600.00 |
| Equipment            | \$1,250.00 | \$4,840.00 | \$0.00 | \$0.00   | \$6,090.00 |
| Membership Dues/Fees | \$1,500.00 | \$2,000.00 | \$0.00 | \$500.00 | \$4,000.00 |
| Postage              | \$1,500.00 | \$1,000.00 | \$0.00 | \$0.00   | \$2,500.00 |
| Community Outreach   | \$500.00   | \$1,000.00 | \$0.00 | \$0.00   | \$1,500.00 |
| Lobbying Activities  | \$1,000.00 | \$3,500.00 | \$0.00 | \$0.00   | \$4,500.00 |

|                     |                   |                    |               |                 |                    |
|---------------------|-------------------|--------------------|---------------|-----------------|--------------------|
| <b>Total Office</b> | <b>\$7,700.00</b> | <b>\$14,705.00</b> | <b>\$0.00</b> | <b>\$850.00</b> | <b>\$22,405.00</b> |
|---------------------|-------------------|--------------------|---------------|-----------------|--------------------|

**Utilities**

|                  |            |            |        |            |             |
|------------------|------------|------------|--------|------------|-------------|
| Propane          | \$1,200.00 | \$3,750.00 | \$0.00 | \$0.00     | \$4,950.00  |
| Telephone        | \$3,500.00 | \$3,500.00 | \$0.00 | \$0.00     | \$7,000.00  |
| Trash            | \$375.00   | \$625.00   | \$0.00 | \$0.00     | \$1,000.00  |
| Electricity      | \$1,750.00 | \$9,375.00 | \$0.00 | \$1,500.00 | \$12,625.00 |
| Alarm Monitoring | \$596.00   | \$596.00   | \$0.00 | \$596.00   | \$1,788.00  |

|                        |                   |                    |               |                   |                    |
|------------------------|-------------------|--------------------|---------------|-------------------|--------------------|
| <b>Total Utilities</b> | <b>\$7,421.00</b> | <b>\$17,846.00</b> | <b>\$0.00</b> | <b>\$2,096.00</b> | <b>\$25,267.00</b> |
|------------------------|-------------------|--------------------|---------------|-------------------|--------------------|

**O & M**

|                       |             |             |            |            |              |
|-----------------------|-------------|-------------|------------|------------|--------------|
| Permit Fees           | \$1,800.00  | \$18,500.00 | \$0.00     | \$1,500.00 | \$21,800.00  |
| Supplies              | \$3,000.00  | \$3,000.00  | \$0.00     | \$4,925.00 | \$10,925.00  |
| Infrastructure Repair | \$7,596.00  | \$15,000.00 | \$0.00     | \$0.00     | \$22,596.00  |
| Operation             | \$6,000.00  | \$30,000.00 | \$0.00     | \$5,000.00 | \$41,000.00  |
| Power                 | \$68,000.00 | \$52,000.00 | \$6,390.00 | \$0.00     | \$126,390.00 |
| Maintenance           | \$2,250.00  | \$3,904.00  | \$0.00     | \$5,000.00 | \$11,154.00  |
| Equipment Repair      | \$1,000.00  | \$5,000.00  | \$0.00     | \$2,500.00 | \$8,500.00   |
| Rental                | \$500.00    | \$500.00    | \$0.00     | \$0.00     | \$1,000.00   |
| Chemicals             | \$3,500.00  | \$1,500.00  | \$0.00     | \$500.00   | \$5,500.00   |
| Lab Supplies          | \$250.00    | \$2,500.00  | \$0.00     | \$0.00     | \$2,750.00   |
| Lab Equipment         | \$500.00    | \$1,500.00  | \$0.00     | \$0.00     | \$2,000.00   |
| Sm Hand Tools         | \$733.00    | \$1,000.00  | \$0.00     | \$1,500.00 | \$3,233.00   |
| PPE                   | \$500.00    | \$500.00    | \$0.00     | \$2,500.00 | \$3,500.00   |
| Power Tools           | \$3,000.00  | \$7,500.00  | \$0.00     | \$5,000.00 | \$15,500.00  |
| SCADA Repairs         | \$5,000.00  | \$5,000.00  | \$0.00     | \$0.00     | \$10,000.00  |
| Training              | \$2,500.00  | \$2,500.00  | \$0.00     | \$1,500.00 | \$6,500.00   |
| Travel                | \$2,500.00  | \$4,000.00  | \$0.00     | \$500.00   | \$7,000.00   |

|                        |                     |                     |                   |                    |                     |
|------------------------|---------------------|---------------------|-------------------|--------------------|---------------------|
| <b>Total O &amp; M</b> | <b>\$108,629.00</b> | <b>\$153,904.00</b> | <b>\$6,390.00</b> | <b>\$30,425.00</b> | <b>\$262,533.00</b> |
|------------------------|---------------------|---------------------|-------------------|--------------------|---------------------|

**Insurance**

|                   |             |             |          |            |             |
|-------------------|-------------|-------------|----------|------------|-------------|
| General Liability | \$13,000.00 | \$20,000.00 | \$123.00 | \$2,500.00 | \$35,623.00 |
|-------------------|-------------|-------------|----------|------------|-------------|

|                        |                    |                    |                 |                   |                    |
|------------------------|--------------------|--------------------|-----------------|-------------------|--------------------|
| <b>Total Insurance</b> | <b>\$13,000.00</b> | <b>\$20,000.00</b> | <b>\$123.00</b> | <b>\$2,500.00</b> | <b>\$33,000.00</b> |
|------------------------|--------------------|--------------------|-----------------|-------------------|--------------------|

*15,000*

*25,000*

**HERLONG PUBLIC UTILITY DISTRICT  
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**Vehicles**

|      |            |            |        |            |            |
|------|------------|------------|--------|------------|------------|
| Fuel | \$1,250.00 | \$5,000.00 | \$0.00 | \$3,500.00 | \$9,750.00 |
| PM   | \$1,500.00 | \$3,500.00 | \$0.00 | \$2,500.00 | \$7,500.00 |

**Equipment**

|      |            |            |        |          |            |
|------|------------|------------|--------|----------|------------|
| Fuel | \$1,000.00 | \$4,000.00 | \$0.00 | \$250.00 | \$5,250.00 |
|      | \$1,000.00 | \$3,500.00 | \$0.00 | \$250.00 | \$4,750.00 |

|                                      |                   |                    |               |                   |                    |
|--------------------------------------|-------------------|--------------------|---------------|-------------------|--------------------|
| <b>Total Vehicle &amp; Equipment</b> | <b>\$4,750.00</b> | <b>\$16,000.00</b> | <b>\$0.00</b> | <b>\$6,500.00</b> | <b>\$20,750.00</b> |
|--------------------------------------|-------------------|--------------------|---------------|-------------------|--------------------|

**Loan/Depreciation**

|                    |              |              |        |            |              |
|--------------------|--------------|--------------|--------|------------|--------------|
| Depreciation       | \$0.00       | \$60,709.00  | \$0.00 | \$0.00     | \$60,709.00  |
| RUS Interest       | \$120,000.00 | \$105,875.00 | \$0.00 | \$0.00     | \$225,875.00 |
| Short Lived Assets | \$7,500.00   | \$12,500.00  | \$0.00 | \$8,054.00 | \$28,054.00  |

|                  |                     |                     |               |                   |                     |
|------------------|---------------------|---------------------|---------------|-------------------|---------------------|
| <b>Total RUS</b> | <b>\$127,500.00</b> | <b>\$179,084.00</b> | <b>\$0.00</b> | <b>\$8,054.00</b> | <b>\$306,584.00</b> |
|------------------|---------------------|---------------------|---------------|-------------------|---------------------|

|                      |                     |                     |                   |                    |                       |
|----------------------|---------------------|---------------------|-------------------|--------------------|-----------------------|
| <b>Total Expense</b> | <b>\$486,000.00</b> | <b>\$770,470.00</b> | <b>\$7,405.00</b> | <b>\$67,650.00</b> | <b>\$1,256,470.00</b> |
| <b>Total Revenue</b> | <b>\$486,000.00</b> | <b>\$770,470.00</b> | <b>\$7,405.00</b> | <b>\$67,650.00</b> | <b>\$1,256,470.00</b> |
| <b>Difference</b>    | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>     | <b>\$0.00</b>      | <b>\$0.00</b>         |

**Fire Department Restricted Funds**

|              |                    |
|--------------|--------------------|
| PPE          | \$10,000.00        |
| Apparatus    | \$45,000.00        |
| Operations   | \$10,000.00        |
| Building     | \$25,000.00        |
| <b>Total</b> | <b>\$90,000.00</b> |

HERLONG PUBLIC UTILITY DISTRICT  
2020 OPERATING BUDGET

|               |       |       |
|---------------|-------|-------|
| \$ 268,000.00 | 49.4% | 51.6% |
| \$ 221,500.00 | 43.2% | 42.7% |
| \$ 3,750.00   | 2.1%  | 0.7%  |

|              |    |      |
|--------------|----|------|
| \$ 26,000.00 | 5% | 5.0% |
|--------------|----|------|

|               |        |        |
|---------------|--------|--------|
| \$ 519,250.00 | 100.0% | 100.0% |
|---------------|--------|--------|

|        |        |       |       |         |  |
|--------|--------|-------|-------|---------|--|
| W      | Ww     | SL    | F     |         |  |
| 36.50% | 57.86% | 0.56% | 5.08% | 100.00% |  |

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